



CAMP EDUCATION SOCIETY'S

# DR. ARVIND B. TELANG INSTITUTE OF HOTEL MANAGEMENT

(Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

(Society Estd. :- 1885)  
(Reg. No. : F - 43)

(Institute Estd. :- 2005)  
(Affiliation No. CA - 7949)

**Shri. W. D. Sancheti**  
Chairman

**Shri. B.V. Jawalekar**  
Hon. Secretary

**Prof. Ajay Kumar M. Rai**  
Principal

**O/C**

## **INTERNAL COMPLAINT COMMITTEE (ICC)**

**ABTIHM/LMC – Resolution AY 2016-17**

**25/02/2017**

### **OFFICE MEMORANDUM**

In accordance with the resolution of LMC held on 25/02/2017, the adoption of Sexual Harassment of Students & Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 is approved.

An Internal Complaint Committee (ICC) comprising of the following members is hereby constituted :

Sr.No	Name	Designation	Mobile No.	E-Mail Id
01	<b>Prof. Ruchita S. Chaudhari</b> (Asst. Professor)	Presiding Officer	9423531023	ruchiingle@gmail.com
02	<b>Prof. Shekhar D. Khairnar</b> (Asst. Professor)	Member	9922420719	khairnarshekhar05@gmail.com
03	<b>Prof. Rushali P. Kakde</b> (Asst. Professor)	Member	9923044058	khushi.kakde@gmail.com
04	<b>Mrs. Uma P. Amrutkar</b> (Librarian)	Member	9922512287	amrutkaruma@gmail.com
05	<b>Mrs. Kanchan P. Gagare</b> Clerk (Admin)	Member	8888091987	kanchandhekane@gmail.com
06	<b>Ms. Reema S. Ambre</b> (NGO - Sr. Co-ordinator)	Member External	9922596106	reemaambre@gmail.com
07	<b>Ms. Priyanka Singh</b> (FYBSCHS Student)	Member UG Student	7263879030	prisingh1219@gmail.com

The Presiding Officer & every member of the Internal Complaint Committee except the ex-officio members shall hold office for three years from the date of their nomination by the authority. The committee will function in accordance with the laid down guidelines of the Sexual Harassment of Students & Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013.

#### **Copy To:**

1. Chairman – Camp Education Society, Pune
2. Director, KSP Women's Studies Centre, S.P.Pune University, Pune
3. Principal – CES's Dr.A.B.Telang IHM, Chinchwad, Pune
4. Director – Helpline International, Pune (NGO)
5. All Faculty Members
6. All Sections (Administration, Accounts & Library)
7. Student Member



**Shri. W. D. Sancheti**  
Chairman  
Chairman  
Camp Education Society  
2015/C, Jan Mohd.Street  
Pune-411001.

Plot No. G/P 159, "G" Block - MIDC, Chinchwad, Sambhajinagar, Pune - 411 019.

Email : principal.abtelangihm@gmail.com/ bschs1@gmail.com

Website : www.cesihm.com

020 - 65103833 / 27371635 / 27371037

Member - Poona Hoteliers Association, Pune & Hotel And Restaurant Association (Western India) Mumbai.



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Phone No. : (020) 27371635 / 27371037

Website: [www.cesihm.com](http://www.cesihm.com)

**Meeting AY 2022-23 held on 14/12/2022**

Meeting of Internal Complaint Committee (ICC) held 14/12/2022 (Wednesday) at 2:00 pm at meeting room to review & take necessary decisions on agenda. The meeting was conducted under the Presiding Officer Prof. Ruchita S. Chaudhari as per the agenda.

Following members was present for meeting.

Sr. No	Name	Designation	Sign.
1	Prof. Ruchita S. Chaudhari	Presiding Officer of ICC	
2	Prof. Shekhar D. Khairnar	Member	
3	Prof. Rushali P. Kakde	Member	
4	Mrs. Uma P. Amrutkar	Member	
5	Mrs. Kanchan P. Gagare	Member	
6	Ms. Reema S. Ambre	Member External	
7	Ms. Priyanka Singh	Member UG Student	

Sr. No	Agenda	Resolution
01	To read out the minutes of the previous meeting	a) Presiding officer welcomed all the members of ICC b) No cases registered till date
02	To Welcome the members	Presiding officer welcomed all the members of ICC
03	To organize workshop / webinar related to Sexual Harassment	Head of Institution permitted to organize workshop / webinar related to Sexual Harassment







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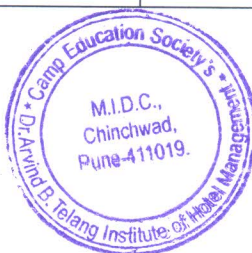
### Meeting AY 2021-22 held on 22/12/2021

Meeting of Internal Complaint Committee (ICC) held 22/12/2021 (Wednesday) at 3:00 pm at meeting room to review & take necessary decisions on agenda. The meeting was conducted under the Presiding Officer Prof. Ruchita S. Chaudhari as per the agenda.

Following members was present for meeting.

Sr. No	Name	Designation	Sign.
1	Prof. Ruchita S. Chaudhari	Presiding Officer of ICC	
2	Prof. Shekhar D. Khairnar	Member	
3	Prof. Rushali P. Kakde	Member	
4	Mrs. Uma P. Amrutkar	Member	
5	Mrs. Kanchan P. Gagare	Member	K.P. Gagare
6	Ms. Reema S. Ambre	Member External	
7	Ms. Priyanka Singh	Member UG Student	

Sr. No	Agenda	Resolution
01	To read out the minutes of the previous meeting	a) Presiding officer welcomed all the members of ICC b) Consent form for complainant prepared. c) Head of the Institution approved the functioning of ICC during vacation d) Presiding officer instructed to conduct programs and activities about gender equity and gender sensitization e) No cases registered till date
02	To Welcome the members	Presiding officer welcomed all the members of ICC
03	To take cases relating to sexual harassment in the institute	No cases registered till date





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### Meeting AY 2020-21 held on 21/12/2020

Meeting of Internal Complaint Committee (ICC) held 21/12/2020 (Monday) at 3:30 pm at meeting room to review & take necessary decisions on agenda. The meeting was conducted under the Presiding Officer Prof. Ruchita S. Chaudhari as per the agenda.

Following members was present for meeting.

Sr. No	Name	Designation	Sign.
1	Prof. Ruchita S. Chaudhari	Presiding Officer of ICC	
2	Prof. Shekhar D. Khairnar	Member	
3	Prof. Rushali P. Kakde	Member	
4	Mrs. Uma P. Amrutkar	Member	
5	Mrs. Kanchan P. Gagare	Member	K. P. Gagare
6	Ms. Reema S. Ambre	Member External	
7	Ms. Priyanka Singh	Member UG Student	

Sr. No	Agenda	Resolution
01	To read out the minutes of the previous meeting	Role of ICC & Its Members
02	To Welcome the members	Presiding officer welcomed all the members of ICC
03	To prepare the consent form	Consent form for complainant prepared.
04	To approve the functioning of ICC during vacation	Head of the Institution approved the functioning of ICC during vacation
05	To conduct programs and activities about gender equity and gender sensitization	Presiding officer instructed to conduct programs and activities about gender equity and gender sensitization
06	To take cases relating to sexual harassment in the institute	No cases registered till date

