



DR. ARVIND B. TELANG INSTITUTE OF HOTEL MANAGEMENT
(Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

Shri. W.D. Sancheti
Chairman

Shri. B.V. Jawalekar
Hon. Secretary

Prof. Ajay Kumar M. Rai
Principal

MEETING NO. 3/2017-18 HELD ON 24/11/2017

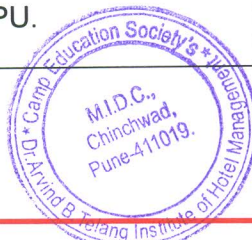
Meeting of the IQAC committee held on 24/11/2017 at 2.30 pm at principal's cabin to review & take necessary decision on agenda. The meeting was conducted under chairmanship of Prin. Ajay Kumar M. Rai as per the agenda.
The following members was present.

Sr. No	Name	Designation
01	Prin. Ajay Kumar M. Rai	Chairman (IQAC)
02	Mrs. Uma P. Amrutkar	Administrative Officer
03	Prof. Shekhar D. Khairnar	Teacher Representative
04	Prof. Ruchita S. Chaudhari	Teacher Representative
05	Prof. Ranajit M. Patil	Teacher Representative
06	Shri. Walchand D. Sancheti	Member from Mgt.
07	Ms. Lisha Kanhaiyalal Makhija	Alumni
08	Mr. Vinay Chotalia	Employer
09	Prof. Deepak T. More	Co-ordinator

Minutes of Meeting

Sr. No	Agenda	Resolution
01	To read out the minutes of the previous meeting.	Follow up action for the following were discussed A. Two external members are nominated for our Research Cell. B. Academic & Administrative Audit (AAA) is conducted on 25/09/2017. C. ERP training is given to staff on 11/09/2017 by in house computer faculty.
02	To conduct final practical examination for TY.	TY final practical examinations are scheduled.
03	To organise ERP training to staff.	ERP trainings to staff are conducted by Ekkavya Infosys & Vriddhi Software
04	To conduct workshop on IIQA new formality of NAAC.	IIQA workshop conducted on 22/11/2017.
05	To review the installation of Solar Roof Top Grid for the institute under QIP scheme of SPPU.	Installation of Solar Roof Top Grid for the institute under QIP scheme of SPPU will be done in first week of Dec. after getting approval of grant by MNRE.


Co-ordinator
IQAC




Chairman
IQAC

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