SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

CAMP EDUCATION SOCIETY'S DR. ARVIND B. TELANG INSTITUTE OF HOTEL MANAGEMENT

PLOT NO. G/P -159, G- BLOCK, MIDC CHINCHWAD, SAMBHAJINAGAR, PUNE
411019
www.cesihm.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

November 2023

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Camp Education Society's Dr. Arvind B. Telang Institute of Hotel Management was established in June 2005. The institute is recognized by Government of Maharashtra under Permanent Non Grantable (Non- Aided) Category & Affiliation to Savitribai Phule Pune University, Pune since AY 2005-06 for **Bachelor of Science in Hospitality Studies (BScHS) Three Years Degree** program under **Faculty of Science & Technology**. The Institute is Accredited with **'B'** Grade by **NAAC** in **2018 (Cycle- I)**.

The Institute is developed & managed by one of the oldest Society of Pune established in since **October 1885** Head Office @ Camp Education Society, 2015/C, Jan Mohammad Street, Pune - 411 001.

The Institute is centrally located in the Industrial hub of Pimpri Chinchwad Muncipal Corporation (PCMC), Pune accessible by all means from every corner of Pune.

IMPORTANT MILESTONES OF THE INSTITUTE

2005: Establishment of the Institute.

2016: IQAC was established and planning for Accreditation by NAAC (Cycle- I).

2016: High-tech Bakery & Confectionery Lab established @ the Institute.

2018: Institute was accredited with **'B'** Grade by **NAAC** in the **Cycle- I**.

2018: Formation of NSS Unit.

2021: Centre for Innovation, Incubation & Linkage under SPPU

2023: Signed **18 functional MOUs** with the Industry (Institutions, Hotels &

   Corporate Houses).

2023: Institute got **Permanent Affiliation** from Savitribai Phule Pune

   University, Pune

2023: Completed **18** yrs. of excellence in Hospitality Education.

SALIENT FEATURES OF THE INSTITUTE

HEI offers **B.Sc. (Hospitality Studies)** Program since June 2005.

HEI follow curricular designed & developed by SPPU (as per UGC Regulations) and is competency / outcome based with flexibility as per CBCS & NEP - 2020 applicable from AY 2024-25.

It has Qualified & Experienced faculty as per university norms.

HEI adopts innovative, blended pedagogy and ICT tools for curriculum delivery.

HEI has continuous, transparent and fair evaluation systems that culminated into excellent University results.

Impact-based extension activities through NSS and other forums inculcated values and service orientation amongst faculty and students.

HEI has state-of-the-art physical infrastructure and learning resources with latest generation ICT facilities.

Library is fully automated with facilities of OPAC, E-Library, subscription to databases and e-resources.

Student support strategies include facilitating government scholarships, capacity and skill enhancement schemes, placement / progression and vibrant student support activities (Sports/Culture/Literacy).

HEI has robust mechanism to cater to students grievances if any.

The HEI has participatory and decentralized governance within the hierarchical organogram as per SPPU norms.

The HEI's effective, well-structured IQAC and committees suggests implements and monitors the Quality Assurance System in all systems and process.

Now the HEI proposes to undergo NAAC Assessment and Accreditation (Cycle- II). Accordingly, it is submitting herewith the SSR.

Vision

"To mould students into physically fit, mentally robust and professionally competent individuals, who are capable of assuming their rightful place as global leaders in the Hospitality Industry & in the society of tomorrow."

Mission

"The Institute will strive to empower the students with sound technical knowledge, skills & humane approach to life to enable them to become professionals & good citizens to serve the hospitality industry with pride."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- NAAC accredited with 'B' grade.

- Functional IQAC that promotes quality initiatives in the institute.
- Students' centric educational approach with the use of ICT.
- A visionary management and institution with focus on excellent global quality education at par with international standards.
- Strategic & Convenient Location
- State of Art Own Building with Clean & Green campus
- 100% admission since inception
- Preferred Hotel Management Institute in PCMC, Pune
- Teaching Faculty are approved by S.P. Pune University, Pune
- Experienced Faculty in both Academic & Industry
- Focus on Research Activities
- Focus on career guidance activities
- Excellent Infrastructure & Adequate Resources
- Well-equipped Computer Lab
- Transparency in Operating Processes
- Highly supportive Management w.r.t Students & Staff
- Personal Attention on Personality & Communication Skills
- Special Training on Foreign Language
- High Level of Staff Morale
- Well Trained Non- Teaching Staff
- Institute results are consistently higher than average results
- Consistent Ranking of our Students in the University Topper List
- Excellent exposure to students through simulations.
- Mostly 100% Placement
- Foreign Internship to Interested SYBScHS Students
- Big Library with a wide and varied collection of books
- Regular Curricular and Extracurricular Activities for the Skills Development of Students
- Focus on Workshops / Seminar / FDPs related to Skills Development
- Academic MoU with other Leading Hotel Management Institutes for Faculty exchange, Curricular and Extracurricular Activities
- Industrial MoU with Leading Hotel Chains for Training & Placement, Guest Lectures, Seminars & Workshops
- Filling up the curriculum gaps through value added courses and content beyond syllabus
- All Statutory Committees in operation
- Experienced faculty with international exposure
- Excellent Industry-Academia partnership
- Focus on social, extension, outreach activities and crosscutting issues
- Zero tolerance policy towards ragging and sexual harassment

Institutional Weakness

- Less Industry Consultancy Works
- Limited Intellectual Property Rights Ownership
- Low Alumni involvement in financial Aids
- Less number of faculty with Ph.D.
- Limited grants from government and non-government institutions.
- Less research publications in UGC Care listed journals.

- Less Student / Faculty academic exchange programmes.

Institutional Opportunity

- Recent Growth of Hospitality & Tourism Industry leads to preference for Hotel Management amongst Students
- Global Networking for Placements and Internship
- Introduction of short courses / certificate courses in Hospitality And Tourism approved by SPPU.
- Enhance students and faculty academic exchange programs.
- Adoption of multidisciplinary education model as per NEP- 2020.

Institutional Challenge

- Moulding Students of Vernacular background to the Industry standards
- Low Salary packages offered by the Industry
- Improving consultancy services

- Less students' response towards campus placement in Indian hospitality Industry
- Motivating students for Competitive Examinations
- Changing perception of society towards Hotel Management & Catering Technology post COVID pandemic
- Shrinking pool of Hospitality aspirants
- Availability of public transport to Stakeholders
- Motivating students to apply for Non-Government Scholarships
- No research funding agency for Hotel Management & Catering Technology

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Affiliated to Savitribai Phule Pune University, Pune the Institute follows the curriculum designed by the University for **BScHS Program (Bachelor of Science in Hospitality Studies)** which is revised periodically in 2016, 2019 & NEP – 2020 will be applicable from AY 2024-25.

Understanding the need and advantages of enrichment, the Institute leaves no stone unturned to produce academically sound and multi skilled students. Accordingly, various plans for the effective and complete implementation of the curriculum are formulated.

The institute has offered co-curricular activities are as per guidelines to address topics on recent advances and beyond curriculum trends. It is to ensure enhanced knowledge, skill and competencies.

Institute integrates cross cutting issues such as gender sensitization, environment sustainability, human values, professional ethics etc. through different courses as well as through co- curricular and extracurricular activities. As a part of the curriculum, the second year students take on the course in Environment awareness. Similarly, first year students take on the

The Institute adheres to the syllabus requirement in terms of number of Instructional days, number of contact hours per week and the number of lectures to be conducted per subject.

Going beyond the curriculum framework, the Institute conducts several academic enrichment program like Annual Culinary Delight Show (Food Festival), Theme Lunches, International Bread Day for the Skill Development of Students.

In addition to above, Seminars, Workshops and Guest Lectures are also organized to help students get an insight of the current trends and practices in the Industry. Value added courses like Soft skills, Communication skills & Personality Development etc., are also conducted during the course in order to achieve holistic development of the students and inoculate professionalism in them.

We firmly believe that the curriculum implementation process is incomplete without a feedback mechanism. In this direction feedback is taken from all stakeholders i.e students, parents, industry & faculty help in improving inputs.

Teaching-learning and Evaluation

The Students are admitted as per the norms prescribed by Savitribai Phule Pune University through a well administered mechanism. The Students profile is highly diverse due to representation from different educational background and strata of the society.

Diversity of the students offers an opportunity to the teachers to adopt different teaching aids and methodology for reaching the students, focusing on interactive teaching rather than just informative teaching. This interactive teaching leads to effective and participatory learning for the students through Interviews, Group Discussions, Debates and Presentations etc.

The Institute strives for continuous improvement of not only the processes but also Teachers Development. Opportunities for continuous academic upgrading offered by the Institute helps them to improve their academic qualification and teaching abilities.

Teachers ensure use of latest teaching aids and methods to conduct the lectures and practicals. State of art equipments and infrastructure facilities ensure simulation to Industry.

The Institute Library is spread over 1500.00sq.ft. and is well equipped with a wide range of books and other e-resources.

Remedial classes are conducted for students to strengthen their basics in various subjects. Students identified as slow learners are tutored and provided extra time and support materials to bring them at par with the other students. Fast learners are motivated to explore their potential and share their knowledge with other students and also are encourage to perform leading roles in various co-curricular and extracurricular activities.

Increasing opportunities for fieldwork, Internship and practical experience enable students to learn from first-hand experience and prepare them for their future endeavors.

Regular mentoring and counselling helps students to improve their academic performance and psycho-social development.

Academic Calendar is prepared at the beginning of the academic year to provide a guideline for academic, co and extra-curricular activities.

Students participate in a sample survey conducted once in Academic Year to check the efforts of teacher in right direction of satisfaction level of the students.

Research, Innovations and Extension

Institute always believed that research and education go hand in hand. Therefore, it aims at providing research oriented environment for the faculty and the students.

The Institute has a Research Committee to plan and execute all research related activities. The Academic Research Coordinator interacts with the Savitribai Phule Pune University for the liaising of research activity and seeking information on various research schemes made available by the University.

The Institute organizes and encourages participation of the faculty in Seminars and Workshops to upgrade their knowledge and Skills in research and operational areas.

In addition to the above, the strong networking through 18 functional MoU's with the industry and with other Institutes contributes in achieving our objective of quality education.

Infrastructure and Learning Resources

Our Institute is known not only for good quality education but for its excellent performance in curricular, co-curricular and extracurricular activities. Bakery Lab is developed by Weikfield Products Corporation LLP, Pune through the Industry Institute Partnership.

Spread over an area of 1.5 acres, the Institute has state of art Infrastructure comprising of well- equipped Classrooms, Laboratories, Seminar Hall, ICT which are conductive for learning and development. The latest equipment in the laboratories have been procured with an aim to simulate the Industry.

The Institute deploys ICT for a range of activities as conducting lectures, assignments of the Students, Research Projects and Information search. The Institute has adequate computers for the use of Faculty and Students.

The Institute Library houses 1635 Titles and 1973 Volumes. In addition to this, facilities of Reprography, LAN Internet connectivity and educational multimedia packages are available and accessible to students of the Institute. The Library boasts of subscription to DELNET & NDL for e-journals and NDL, Book Ganga for e-books & Online Public Access Catalogue (OPAC).

The entire infrastructure is maintained and managed by the efficient housekeeping team under the supervision of the housekeeping faculty. Regular checks are conducted. The process of repairs and maintenance is carried out by the Institute regularly mainly during academic vacation. Annual Maintenance Contract is provided for the critical equipment.

Student Support and Progression

The Students are given adequate exposure to various academic, co-curricular and extra-curricular activities, which enables them to develop their practical and theoretical knowledge.

Students the important stakeholders are the focal point of every activity. Students centric activities like guidance cell, placement cell, grievance redressal cell and welfare measures are given great emphasis.

The Students are counselled on academic, personal and professional issues as and when required through their class coordinators and Principal.

The Training & Placement cell not only provides career guidance to the students but also ensures their placement in reputed hospitality organizations.

Facilitating development of various skills and competencies to foster holistic development has always been given top priority by participation in Annual Culinary Delight Show (Food Festival), Special events like Theme Lunches, International Bread Day, Seminar, Workshop & Visits.

Institute formed its registered Alumni Association which will be a strong support to the Institution to contribute in academic matters, student support as well as mobilization of resources both financial and non financial.

Governance, Leadership and Management

The vision of the Institute is to achieve the Global leaders in the Hospitality Industry by excellence in hospitality education the mission of the institute is well articulated by its Governance, Leadership and Management.

Under the able and competent leadership of Shri. W. D. Sancheti, Chairman, Camp Education Society, Pune the Institute is managed by the College Development Committee (CDC) & its members representing varied field.

Democratic leadership ensures decentralization of authority and involvement of faculty in decision making process.

IQAC monitor and evaluate all mechanisms of academic and administrative processes and ensure that quality is initiated, promoted and sustained in every activity. The staff and student representatives and all other stakeholders of the Institute participate in framing policies and decision making at the levels of department and the institute. All quality improvement strategies are planned taking into consideration the feedback of all relevant stakeholders and deployed in a transparent and effective manner.

The Institute follows university norms for recruitment. Performance appraisals and feedback mechanism are the key tools, which help in assessing the performance of the teaching and non-teaching staff and provide insight into the improvement plans to be adopted.

Financial provision required for effective and optimized working of the institute and for taking care of the infrastructure required for teaching learning, is duly made by the management every year. Systems are in place for ensuring that purchases are in compliance with given norms and the utilization of budget is optimal and

effective. All finance and accounts are duly audited every year.

Institutional Values and Best Practices

Adhering to the requirement of the Quality standards, the Institute plans and implements the strategies for continual improvement of the processes and ensures that the activities planned are students centric and will lead to their satisfaction.

Institute has adopted several Institutional Values and Best Practices to cope up with the demands of changing world. Consistent and conscious efforts are undertaken to instill the spirit of conservation of environment through various green practices like segregation of wet and dry garbage and the waste treated water is used for gardening and maintenance of herbs garden in the campus.

The Infrastructure of the Institute ensures the uses of natural resources / energy (10 Kwp Grid- Connected Solar system & Roof-top dome in the lobby).

The Institute's action plan meets gender sensitization requirements. Annual Gender Sensitization Action Plan facilitates gender equality policies and projects. Female faculty members are integral part of the administrative and academic committees. Safety, security, and counselling services are given for female employees and students.

Environmental Consciousness and Sustainability and Divyangjan friendly initiatives

The Institute follows eco-friendly practices, which include waste management, energy management, rainwater harvesting. Eco-friendly initiatives including solar grid, STP and water recycling. Campus is Clean & Green. Every year institute conducts quality audits on environment, green and energy to ensure a sustainable environment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	CAMP EDUCATION SOCIETY'S DR. ARVIND B. TELANG INSTITUTE OF HOTEL MANAGEMENT
Address	Plot No. G/P -159, G- Block, MIDC Chinchwad, Sambhajinagar, Pune
City	PUNE
State	Maharashtra
Pin	411019
Website	www.cesihm.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Rai Ajaykumar Mithilesh	020-27371037	9730073648	020-2737163 5	principal.abtelangih m@gmail.com
IQAC / CIQA coordinator	More Deepak Tanaji	020-27371625	9561612744	020-2737163 5	principal.cesihm@ gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

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Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document
Maharashtra	Savitribai Phule Pune University	No File Found

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Plot No. G/P -159, G- Block, MIDC Chinchwad, Sambhajinagar, Pune	Urban	1.5	1510

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science, Hospitality Studies Div.I	36	HSC	English	120	58

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				6			
Recruited	1	0	0	1	0	0	0	0	4	2	0	6
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				8
Recruited	0	0	0	0
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	1	7	0	8
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	1	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	4	0	6
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	3	4	0	7

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	142	4	0	1	147
	Female	32	2	0	0	34
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	31	33	25	25
	Female	13	12	7	4
	Others	0	0	0	0
ST	Male	1	6	4	2
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	26	26	30	34
	Female	4	5	4	3
	Others	0	0	0	0
General	Male	67	69	81	82
	Female	20	23	10	13
	Others	0	0	0	0
Others	Male	17	15	9	14
	Female	1	1	1	0
	Others	0	0	0	0
Total		180	190	171	177

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In order to develop the all-round capacities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the institute is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the Institute is planning to set up Value Added / Career Advancement short term courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the Institute is preparing itself to have more of multi-disciplinary subjects it tries to identify the program learning outcomes along with courses and unit learning

	outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that the programme achieves its goal. In view of the NEP, the Institute has initiated new branches of study integrating different departments in addition to the existing inter/multidisciplinary academics envisaged by the University. Academic programs are redesigned by the University to include Multidisciplinary /Interdisciplinary courses as electives. All programs are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. There are various club activities such as Music Club, Dance Club, Literary club, Science Club, Sports Club & Green Club etc. by the students was established. It can be said that the Institute is proactively working towards implementation of the suggestions given in the NEP.
2. Academic bank of credits (ABC):	Regarding the implementation of Academic Bank of Credits, the Institute trying to tie up with Institute running similar courses under various universities. The pedagogical approach of the Institute is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome. The Academic Bank of Credits (ABC) scheme has provisions of creating a digital infrastructure that will store the academic credits by the students of various higher education institutions within the country. This policy is transforming India's education system by 2040. The Institute is in the process of implementing the NEP and suitable action will follow. The Institute shall abide by the structure and curriculum prepared by the affiliating University in this regard.
3. Skill development:	The vision of the Institute is promoting Value-Based Quality Education, hence the Institute takes efforts to inculcate positivity among the learners. The Institute also celebrates National Festivals like Independence Day and Republic Day. Observing various programs like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National Leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the Institute, to enable students to explore future employment pathways after graduation, and

	help them get the most of their studies. The institution believes in holistic development of students and ensures highest quality of education and skills being imparted to the students. In view of the same, the institute has identified certain skills gaps and curriculum gaps and has developed a variety of modules to bridge this gap. These modules are offered as value added courses. The BScHS program has the provision of credit allocation for these value added courses. The students are counseled on the importance of these courses and are encouraged to enroll for them based on their preferences. Apart from this the co-curricular and extra-curricular activities planned by the institute ensures holistic development of our students. Number of Value Added courses offered: 04 approved by SPPU. Students are also suggested to complete relevant online courses at MOOC/ COURSERA/ SWAYAM. The objective of finishing additional courses is to impart relevant exposure to the Final year students to equip them to campus placements at chosen areas / skills / depts.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Regarding the adoption of Indian languages, the Institute offers various Indian languages like Hindi, Marathi & French under foreign language in the courses. Preservation and promoting of languages is one of the targets of the Institute in future. The institute strongly believes in integration of Indian knowledge systems (Teaching in Indian Language, Culture). Although the curriculum of the affiliating university prescribes English as the medium of education. Faculty members are trained to use bilingual modes of instructions in the class (English and Vernacular). Celebration of all Indian festivals at campus making new generation aware about their importance at our rich cultural & tradition.
5. Focus on Outcome based education (OBE):	The Institute also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyse, evaluate and develop responsibility and effective citizenship is one of the programme outcomes of the students. Competency / Outcome-based education, often known as OBE, is an approach that is performance- based and has recently emerged as a prominent model for the reform of education on a global scale. Our institute has adopted the outcome-

	based education model notified by SPPU for BScHS Program.
6. Distance education/online education:	The Institute is also preparing itself to offer Value Added / Career Advancement short term courses through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Institute carries out Electoral awareness activities under constitution day, voters day & NSS activity. Our ELC registration confirmation from the electoral commissioner's office is awaited.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The student coordinator and coordinating faculty members are appointed by the Institute on the ELC and it is functional. The club undertakes various activities related electoral literacy. The ELCs are representative in character. • It sensitizes students about electoral rights • It educates them about the electoral process of registration and voting. • It creates awareness about the importance of voting • It makes the students to pledge for voting during election.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	ELCs conducts rally to create awareness among the community nearby about importance of voting. • Poster making competitions are conducted for the students on the topic of Voting. • Webinar/Seminar are conducted to make students understand the process of voter's registration; comprehend the value of one vote and the constitutional rights.
4. Any socially relevant projects/initiatives taken by	•Awareness drives are conducted in neighboring

College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	community on procedure for registration and importance of voting. • Students create the content for awareness about electoral related issues through poster making. • Constitution Day is celebrated to inculcate democratic values in the students. • Faculty members contributed to the Election duties as Presiding Officers and Polling Officers whenever assigned by the Election Commissioner.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	• 25% of FY students are yet to be enrolled as voters in the electoral roll. • ELCs conduct awareness session on election mechanism. • ELCs explain them about the step-by-step procedure to get enrolled for the voting right. • They provide computer lab facility for students to get registered and give assistance if needed.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
180	190	171	177	169

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 7

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	6	6	6

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
96.76	37.11	24.96	66.46	62.83

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution plans and monitors the activities for effective implementation of outcome-based education as per SPPU(Savitribai Phule Pune University) academic calendar.

Process for Effective Curriculum Planning & Delivery:

- The institution is affiliated to SPPU (Savitribai Phule Pune University) and follows the curriculum prescribed by it. The teaching load is distributed among all faculty members as per norms considering their area of interest and experience before starting the semester.

- Academic planning starts with the preparation of an Institute and department calendars by referring to the calendar published by SPPU (Savitribai Phule Pune University). Before the commencement of the semester, the academic preparation is done by the faculty members. It includes teaching plans, course files, lab manuals, question banks, and assignments.

- The prescribed curriculum is mapped with the UGC model curriculum to find the gaps which are bridged up by delivering the contents beyond syllabus. The gaps are addressed by conducting expert talks, industry visits, projects, internships etc.

- Institution provides well maintained class rooms with a LED TV, and internet connectivity for effective curriculum delivery.

- Faculty members of the institute effectively deliver the curriculum by ICT enabled teaching and modern pedagogical methods. Webinars are used by faculty members for effective curriculum delivery.

- Each department assigns a teacher guardian (mentor) for a batch of students. Performance and attendance of all students is regularly communicated to parents through mentors.

- Each department regularly evaluates students through a continuous assessment system using class tests, practical, orals, assignments, tutorials, surprise tests, quizzes, group discussions etc.
- Examination schedule of class test, preliminary examination and schedule of practical examination is prepared by examination department based on university academic calendar.

- Unit wise tests are conducted after completion of every unit for a course and corrective measures are taken to improve the score for weak learners.

- Assignments are given to the students in order to assess their critical thinking skills and enable them to come up with out of the box ideas.

- Institution encourages and sponsors faculty members to organize and attend faculty development programs for enriching their subject knowledge, to enhance interaction among peer group at university and industry level.

- Faculty have been presenting papers regularly at conferences to share their research with other scholars. This helps them in subject expertise which aids effective curriculum delivery.

- Library is kept open for all students in the institution hours for reading books, journals and issuing books.
- Timetables are prepared and uploaded on the college notice board and website prior to the commencement of the semester to ensure timely commencement of classes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 8

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 15.22

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	35	2	20	72

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The diverse programmes offered in Institute on Humanities & have incorporated the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Professional Ethics:

The soft skills course in curriculum focuses on professional grooming, stress and time management, self-introspection through SWOT analysis. Communication skills and development of generic skills builds confidence of students and awareness of professional ways of communicating in hotel industry. The service industry deals with humans so the institution focuses on personality aspects of the students by conducting grooming sessions, role plays, discussion in the class to help them understand the prerequisite qualities to work in the hotel industry.

Gender sensitization:

The institution conducts gender sensitization seminars to create awareness about gender equality and to respect each other's individuality. Girl students are given an equal opportunity to participate in curricular and co-curricular activities as well as to be a part of outdoor catering and heads of institutional committees. Girl students' are given first preference to enter the dining area of the institute.

Human values:

The curriculum offers courses like principles of management and entrepreneurship development that teach the importance of coordination, work ethics and right business practices which will help benefit the

society at large. Subject like NSS enlightens responsiveness towards the society and self introspection of what is been expected from a citizen of the country. These subjects help in understanding human values. The NSS cell also encourages students to volunteer as COVID warrior by helping people in need in pandemic by donating food, distributing mask, feeding the stray dogs etc. Road safety, Importance of Voting, Don't drink and Drive, Blood and organ donation etc. seminars creates awareness about how we can do our bit to help the society. Students also Participated in EDUYOUTH MEET this mega event as Global Ambassador of Peace & Human Values. Students go for residential winter camp to a nearby village to understand the lifestyle and challenges faced by villagers and to create the facilities for the wellbeing of the villagers.

Environment and sustainability:

The curriculum offers environment course to students highlighting the need of conservation of ecology, recycling and adoption of sustainable practices. The NSS cell of the institute conducts various activities like plantation drive, cleanliness drives and residential winter camp which takes them near the nature and sensitize them about the cleaning needs and its importance.

All these activities and curriculum helps the stakeholders in inculcating the crosscutting issues.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 73.89

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 133

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and

feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 70

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
81	79	56	60	60

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
120	120	120	60	60

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 54.58

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
37	25	26	23	20

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
60	60	60	30	30

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 25.71

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- Teaching-learning methods and sessions adopted by the faculty members include Lecture Method, Interactive sessions, Project-based Learning, Computer-assisted Learning, and Experiential Learning, etc.

- The Teaching-learning activities are made effective through illustration and special visiting lectures and industrial experts visit to institute.
- Syllabus is likely taught through board – chalk method and PowerPoint presentations to make learning interesting besides oral methods.
- **Lecture method:** This conventional method is commonly adopted by all faculties. This method facilitates the faculty to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners.
- **Interactive method:** The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, discussion, and questions and answers on current affairs. Institute provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner.
- The institute conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning.
- The institute Implements student-centric methods of enhancing the lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting student-centric methods.

1. Experiential Learning: Institute conducts add-on programs to support students in their experiential learning. The institutes communicate the following experiential learning practices to improve creativity and cognitive levels of the students – • Culinary practical sessions provide in-depth knowledge about regional and international cuisines. • Project research on current topics related to the concern department are covered by TYBScHS students in the beginning of final semester where they receive guidance from subject expert faculty • Industrial Visits to engage them in experiential learning while visiting the organization where they get actual visual experience.

2. Participatory Learning: In this type of learning, students participate in different activities such as seminars, group discussions, wall posters, projects, and skill-based add-on activities. Students are encouraged to participate in activities where they can use their specialized technical or management skills. • Annual Culinary delight show program – This is organized every year by the institute and TYBScHS & FYBScHS student participative committee to give a flying colours to their creativity. It starts from selection of choice theme, allocation of department, collection of sponsorship, marketing event, showcase of cultural program etc • Attending Seminar or Workshop through National Service Scheme (NSS) in institute or outside for develop technical skills and create awareness about community.

3. Problem-solving methods: Institute encourages students to acquire and develop problem solving skills. For this, the institute organizes industry expert lectures or sessions on different topics; participate in competitions. •Regular solving of assignments based on subject topic • Case studies discussion • Class presentations • In addition to the traditional teaching-learning methods, the institute is providing innovative student-centric methods such as Role play in practical's, Video, Demonstration, Activity-based learning, Guest lecture, GD/ debate, Google Classroom, Project-based learning, PPT, Research projects, Viva, Problem-solving and Experiential learning.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 88.57

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	7	7	7

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 12.9

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	0

21-05-2024 02:27:11

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The internal and external assessment is transparent at the institute level, an examination committee is constituted, comprising of a senior Faculty member as Chief Examination Officer (CEO), other teaching faculty and non-teaching staff as members for smooth conduction of end semester examination.
- The end semester examination is conducted by university, and the students appear at center (Institute).
- The institute follows strictly the guidelines and rules issued by the affiliating university while conducting Preliminary, Practical and Theory examination at the end of semester.
- The internal assessment committee is responsible for smooth conduction of internal assessment.
- Time table for preliminary, practical examination is prepared 10 – 15 days in advance and communicated to the students by display on notice board.
- A proper seating plan is followed for preliminary examination and it is displayed on the examination hall door
- After evaluation of internal assessment answer sheets, the sheets are shown to the students to check any discrepancy or doubt in checking.
- If students come across any doubts, clarification is given by faculty and in case of any correction can be done there itself.
- By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in preliminary examination.
- After checking and correction of answer sheets the final reports are shown to HoD and also Principal by concern faculty and the same is submitted by faculty to the examination in charge.
- The final marks of preliminary examination are displayed on notice board.
- The final internal assessment marks calculated on the basis of attendance, semester performance, participation in institute activities, and involvement in various subject field visits.
- Any grievances related to university question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the chief examination officer (CEO) and the same reported to the university immediately.
- University decision or information after resolving the grievances/correction in question paper is intimated immediately to the students during the examination through the examination committee

members.

- After examination, the answer sheets are send to University based Central Assessment Program (CAP) centre for evaluation and preliminary examination answer sheets are evaluated at the institute.
- The institute provide complete support if student has any grievances related to evaluation of university answer sheets; student can apply for revaluation or rechecking process by paying appropriate amount fixed by University and wait until process complete.

  University declared the result after evaluation/scrutiny on university website.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The BScHS degree program is designed to prepare individuals for managerial positions in the hospitality industry around the globe, in the hospitality education sector and in continuing with the higher studies. This course will help the students to learn skills required for running and managing tourism and hospitality sectors efficiently. The three-year degree course will provide students with the knowledge and know-how, and will transform them into young hospitality professionals, making them well-versed with the in & out of the hospitality industry.

B.Sc HS PROGRAMME OUTCOME

The basic objective of the programme is to open a channel for Hotel Management course for students, who have done the l0+2 and are interested in taking Hospitality\ Tourism as a career.

After acquiring the Bachelor's Degree BSc HS from Savitribai Phule Pune University (SPPU) student should be able to get job in the field of Tourism and Hospitality Industry. BSc HS is also helpful to reach the Management level in the industry within a short period of time.

PROGRAM SPECIFIC OUTCOME.

CREATIVE THINKING

Hospitality management is a job where you will need to interact with Guest and you might encounter

unique problems that need immediate solutions. The challenges hospitality management presents will help you broaden your mind, become quick on your feet (in terms of thinking) and will push you to think out of the box. With all the exercise your mind will be doing, creative thinking will eventually become an asset for students.

GLOBAL EXPOSURE

Hospitality management is one of the few career options that carve path for global exposure. Due to its widespread presence, students can finds a job at various places and get a chance to work for an international chain. Global exposure will help to understand different cultures and customs, adding to experience as professional.

JOB SECURITY

With the hospitality industry becoming omnipresent, a large number of jobs are generated every year. Hence, there are increased in demand for hospitality management professionals. The growing popularity of the hospitality industry has made it a promising option.

SIGNIFICANT GROWTH

Hospitality management jobs will help you grow, personally and professionally. Hospitality management careers not only help students to socialize and network, they also provide with dynamic opportunities to grow within the organization.

HIGH ON EMPLOYABILITY

Hospitality courses equip students with skills that help to understand the current trends in the industry. These skills are what the hospitality industry looks for in their professionals. The more skilled are, the higher employability is.

The hospitality industry generates a large amount of revenue and jobs, which has a positive influence on the global economy as well as the employment rate. Studying hospitality management gives an edge over other professionals in the world due to its versatility and wide reach.

Hospitality is one of the best sectors to work in and it pays well too.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The institute has designed the Teaching- Learning and assessment strategies in tune with the vision and mission of the institute. Being an affiliated college under Savitribai Phule Pune University (SPPU) The progress and performance of each student throughout the programme are evaluated at the Institution level in various ways.

The timely measurement and revision of the course offered in the programme is very important in the development of a good curriculum. Achievement of course outcome can be measured by conducting test papers, surprise examinations, problem solving sessions and model test papers, seminars and assignments. It can also be evaluated from the performance of the students in the practicals. Prelim and Practical examinations are scheduled and conducted in every semester as per the University norms.

Prelim examination is conducted to prepare the final theory examination and this is used for the evaluation of attainment of course outcomes

In each semester, Assignments are given to students and are taken into account for the Internal assessment score.

ICT enabled activities are assigned to students to enhance the achievement of outcomes.

The results of the continuous internal assessment are maintained in the respective departments and an evaluation report is prepared to assess the learning outcomes.

Projects and Viva Voce for final year students help in assessing the Course Outcomes as well as the Programme Specific Outcomes.

Attainment of course outcomes is evaluated at the Department level from the results of semester examinations conducted by the University.

Evidence:

Feedback is collected from the stakeholders such as students, faculties, industrial and alumni to analyse the Programme Outcomes.

Students' enrolment in higher education and career achievements is used to evaluate the programme Outcomes.

Encourages students to participate in outdoor catering services, competition in other institutes etc. Their participation indirectly

evaluates the Programme Specific Outcomes.

The field visits, internship programmes and project works measure the attainment of the PSO's and CO's. The regular practical activities of departmental helps in the assessment of students' experimental skills, practical knowledge and the capability to solve a problem which are the outcomes of programmes.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 88.66

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	43	50	35	52

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
40	50	57	39	52

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Institution provides a conducive environment for promotion of innovation ecosystem. CES'S Dr. A. B. Telang IHM Chinchwad-Pune-19 has created an ecosystem for Research and Innovation by:

(i) Promoting Research Culture among Faculty Members & Students.

(ii) Establishing State of the Art Infrastructure.

i) Promotion of Research Culture among Faculty Members & Students: Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Faculty members are encouraged to guide and mentor the students in their project work.

ii) Establishing State of the Art Infrastructure:

The institute provides state of art infrastructure and laboratories that are accessible to all. The faculty & students are encouraged to take up research & development activities by utilizing the existing resources. The resources are used as efficiently as possible. As part of their preparation for competitions, students are encouraged to use the institution laboratories for Food trials, Beverage mixing and Demonstration of machined cleaning Equipment, etc.

i)Industry Expert Researcher Guidance :

A)Food Trials at Food Production Lab,

B)Beverage Mixing at Food & Beverage Service Lab

C)Demonstration of Machined Cleaning Equipment at Housekeeping Lab

ii) Industrial Visits for students and faculty to Mega Kitchen

iii) Field and site visits for students & faculty

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	2	2	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.14

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institute organizes a number of extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our institute actively participate in social service activities leading to nurturing social as well as emotional quotients eventually resulting in their overall development. The institute runs effectively a National Service Scheme (Unit No. A-SF-173) that undertakes various extension activities in the neighborhood community.

The NSS Cell works to develop the overall personality of students through a series of regular activities which are undertaken both within the campus and outside in the form of 'special camps'. The motto of the Cell is "Not Me But You". It invites volunteers for all-round personality development through community service, group interactions, group training and leadership training programmes. The Cell has been very vibrant and active with 25 volunteers each year.

NSS organized residential camp at Dhamane – Mawal from 06/02/2023 – 12/02/2023 and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation awareness, Road construction, Shramdan, Social interaction, Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness through street plays etc.

NSS organized various activities and a few on campus activities addressing social issues which include: Workshop on Diet and lifestyle, Medical Check Up Camp for Awareness and Detection of Hypertension in young Adults, Seminar on Gender Equity, New Voter's Registration Drive, Blood Donation Drive, Rally on constitution Day of India , Rally on NSS Foundation Day etc.

The institute also organised commemorative events such as Independence Day, Republic Day, International Day of Yoga, International Women Day, Gandhi Jayanti, Constitution Day and World Tourism Day etc.

Other than the NSS unit, the various departments of the institute are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness including green campus initiative, Save electricity, Save Water, Solar electricity panels, Plastic-free campus etc. All these mentioned activities have a positive impact on the students and they develop student community relationships,

leadership skills, self-reliance and self-confidence. It also helps in cultivating hidden personality of students and nurture those skills among students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

BLOOD DONATION & MEDICAL CHECK UP CAMP

i)The NSS Unit of the institute conduct blood donation camp in the campus along with Our Staff & Student with **ACHARYA ANANDRISHIJI PUNE BLOOD BANK,**191/192 Sadashiv Peth ,S.M.Foundation ,Near Patrakar Bhawan ,Pune-411030 on **10th November 2022** and **22 Persons** donated blood in this camp.

ii) The NSS Unit of the institute participated in **MEGA BLOOD DONATION CAMP BY ROTARY CLUBS OF PCMC PUNE** in **Association with YCM Hospital Blood Bank** on **01st July 2022 and 25 Persons** donated blood in this camp.

It also inspires and motivates its students and educates them about the benefits of donating blood and how it benefits the society.

iii) Rotery Club of Pimpri & Municipal Hospital Pune Baner

Organized **Medical Check Up Camp** For Awareness and Detection of Hypertension in Young Adults (Students & Staff).To keep physically and mentally fit students and staff.

NSS SPECIAL WINTER CAMP

(Dhamane – Mawal from 06/02/2023 – 12/02/2023)

NSS helps the student to grow individually and also as a group. Volunteering for various tasks under NSS activities allows students to become confident, develop leadership skills, and learn about different people from different walks of life.

NSS volunteers work towards community service in health, education, environment, and rural development. NSS activities include tree plantation, blood donation camps, awareness campaigns, and community service projects in rural areas. Students don following activities for Cleaning

of Temples, Yoga (Suryanamskar), Garbage cleaning drive ,Election Awareness March, Save water Drive, Importance of Education ,Save Girl Child which help change mind sent of local people that is achieved by NSS Camp.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 24

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	3	5	4

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Institute is located on the Nigdi Bhosari Road at MIDC Chinchwad, Sambhajinagar Pune on a spacious and green campus developed as per the master plan and landscaping. The Institutional quadrangle building is aesthetically and architecturally designed. The total campus area is 1.50 Acres of which 1510.00 Sq. ft Build Up Area for the Institute.

Physical Facilities

CES's Dr. Arvind B. Telang IHM is one of the premier Institute of quality Hospitality Education in Pune City with a modern infrastructure facility. The policy of the Institution is to provide excellent infrastructural facilities that create the right ambience for effective teaching and learning. The Institute has always aimed for high standards in imparting quality education.

Institute is well connected by public transportation from different areas of the city. The Institute campus is under 24-hour CCTV surveillance and has a sufficient fire suppression system. Generator facility where-ever necessary for uninterrupted power supply. The routine periodic maintenance is carried out.

The Institute has provided spacious parking facility for staff and student. Water purifier is made available for drinking water to both staff and students. Lift & Ramp for Differently Abled students. The institution has spacious Training and Placement Cell, which is headed by a qualified and experienced Placement Officer. It also have space to conduct trainings and mock interviews.

Classrooms

Adequate number of well ventilated, spacious class rooms, fitted with sufficient number of lights and ceiling fans are situated on first and second floors. One classroom is ICT enabled classroom having facilities like Internet Connection, LCD Screen & Wi-Fi connectivity.

Laboratories

All laboratories are well equipped with latest equipment. The practicals are performed as per the SPPU syllabus. The charts and models are also displayed in laboratory for easy understanding of practicals.

ICT infrastructure

The computer lab is housed at spacious area with computers of latest configuration, supported with UPS backups, Scanner and Printing facility. Auditorium with ICT facility for conducting Subject Matter Expert Lectures, Paper Presentation, Placement Drives, Faculty Development Programs, Conferences and Workshops.

Facilities for Cultural

The Institute facilities like Auditorium, Training Restaurant with audio visual equipment's are used to celebrate cultural activities like Fresher's Day, Farewell Party, Teachers Day, World Tourism Day, Annual Food Festival etc. Activities are taken upon as healthy competitions so as to give students an open platform to explore their ideas and views to the fullest. Prior permission of the facility is taken by the students to plan, organize and execute the event successfully.

Sports Activities

The Institute is committed to create a balanced atmosphere of Academic, Cultural and Sports Activities for the overall personality development of its students. A spacious playground located within the campus is used to conduct various sports activities. The Institute has indoor game facilities as Chess, Carom and, Basketball court, Badminton, Cricket Ground and Football ground as outdoor games.

Yoga Centre

Auditorium & open space is provided where staff and students can perform yoga.

Yoga Day is celebrated every year and physical education training for the faculty and students by expert yoga trainers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 5.66

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
4.04	0.09	6.02	1.89	4.27

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

For any educational institution Library - the Knowledge Resource Centre (KRC) is a reservoir of learning resources. The Library plays a central role in enhancing the quality of academic and research environment in education institutions. The Library is the resource hub for knowledge and has a vast collection of Books, Reference Books, Magazines, e-resources, Newspapers & Computer with internet facility. This enables teachers and students to have information, knowledge, references for their study, research, competitive examinations, additional reading etc. The faculty members and students of the institution utilise the library for continuous learning and to enhance their knowledge. The library follows an open access system which allows any user to enter the stack and go through the collection.

Library has spacious ambiance and well furnished with comfortable furniture for students and teachers. Library covered in fully CCTV. The Library is well-developed and well-maintained. At present there are a total 1973 volumes including Reference books & Text books. All Reference books & Text books arranged Subject wise. Library is open on all working days from 09.30 am to 05.00 pm. Library facilities are widely used by teachers and students for their studies, research and leisure reading etc. The Institute uses latest version of licensed software of MS Office 2021 in Library. The new books are displayed for one week on the display stand.

Integrated Library Management System (ILMS)

The Institute installed Integrated Library Management System (ILMS) namely "VRIDDHI" in the year 2016. Now Library is completely automated by using Vriddhi software developed by Vriddhi Software Solution Pvt. Ltd. Malegaon. Library services such as Issue and Return of books, Online Public

Access Catalogue (OPAC), Stock Verification etc. are automated through Library Module of Vriddhi. This Library Management software is really helpful tool which can bring the revolutionary change into the Library Automation and makes the transactions fast and secure. Bar code will help in Issue-return functionality. This Library Automation Software helps to keep track of all the existing books. There will be a unique Id for every book. VRIDDHI is a totally integrated software package encompassing all aspects of library management.

Subscription to e-resources

Institute Library has subscribed e-journal Indian Management & India Today. Library has subscribed for NDL which provide access to thousands of e-journals, e-books & databases etc.

Amount spent on purchase of books, journals etc.:

During last five years Institute has spent around Rs. 35,196.00 for purchase of around 66 books, around Rs. 4440.00/- for 15 e-books, around Rs. 22,258.00

for magazines & Rs. 4454.00 for e-magazines.

Usage of Library

Percentage of per day usage of library by students and teachers is calculated by using the In-out register.

Library Services

- Circulation Services
- Reprographic Service
- OPAC (Online Public Access Catalog)
- e-library with internet facility
- Inter Library Loan
- Reference Service
- Reading Room
- Information Display
- Newspaper Clippings
- Power Backup & Fire Extinguisher
- CD-ROMs
- News Papers

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

As the world is transforming completely into digital space, CESIHM is keen in giving computer education to all the students in the Institute and has accordingly updated its IT infrastructure to cater to the needs of the students ensuring effective and outcome based teaching-learning. To keep pace with time and to cope up with new developments in technology, particularly in IT and ICT, Institute is keen in updating IT facilities for Teaching- Learning, Administration and students support. The need for Internet has become mandatory in information sharing and knowledge dissemination.

There are around 10 computers with latest configuration. Computers are connected with LAN, Printer & Scanner. In the event of a rare power failure to safeguard the vital data of an institution, all the main machines have been backed up with Uninterrupted Power Supply (UPS). 3 Laser jet colour printers, 3 Black & White Printers, 1 Xerox machine and 1 scanner are provided across the campus for academic and administrative purposes. Anti-virus is regularly installed in computer. All computers has anti-virus.

Institute has two Optical Fiber leased line of 200 MBPS & 100 MBPS speed from BSNL. The institute regularly updates IT facilities. All Departments like Offices, Computer Lab, Auditorium & Library is connected with LAN and the Campus is enabled with Wi-Fi. Institution has been provided with a High Speed WiFi facility for teaching staff, non-teaching staff and students on demand. Teachers can access the services of secured WiFi anytime by logging into devices with their predefined credentials.

Improvement in the Internet bandwidth in the last 5 years:

The bandwidth has been progressively increased from 20 Mbps to 200 MBPS & 100 MBPS over a period of 5 years to suit the demands.

CCTV: The activity in the institute is under video surveillance. CCTV cameras installed in all corridors and important places in the institute for security and monitoring.

ERP & Software:

Tally and Vriddhi ERP are used for Accounts & Finance, Audit, Students Support Services such as Online Admission, Examination Work etc. The Institute has developed a Vriddhi Portal for online admission.

The Institute has a Dynamic Website. The Institution has five interactive LED displays in Classroom, Auditorium & Lobby. The Institute uses latest version of licensed software of MS Office 2021 in Library.

Intercom Facility:

The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Three additional BSNL Land Line connections are available.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 18

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 10

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 94.35

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
92.73	37.02	18.94	64.57	58.57

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 22.44

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
55	46	38	27	33

File Description	Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 37.77

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
129	139	24	21	22

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during

the last five years

Response: 54.68

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	56	24	13	22

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
31	43	50	35	52

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	0	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.4

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	4	4	7	7

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association. The institute has a registered Alumni Association MAHA/1693/2017/Pune F 51646/Pune with the objective to foster continuous engagement of the students with their alma mater. It aims to draw their expert knowledge in the relevant fields to further enhance, strengthen and reinforce the overall quality.

Career Progression, Sessions & Evaluations: The alumni of the institute participate in assisting the institute and the students in career progression sessions through seminars, webinars, and guest for theme lunches and evaluations in SPPU exams.

Financial Assistance (Sponsorship): The alumni members apart from professional support to institute are involved in fundraising activities & sponsorships during events like Annual Food Festivals, Theme lunches, Seminars etc.

Placement & Internship Assistance: The alumni of the institute who have reached sophisticated designations in the field of hospitality do assist the training & placement cell in recruitment and internships.

Speaking of awareness and Universal values: Alumni play a major role helping in social causes by participating in Social activities extending their knowledge and skill to the deprived sections of the Society. They always interact with their faculties from whichever part of the world through social media platforms e.g. Facebook, what's app and this enables them to keep in touch and is always ready to help any student in need.

They are our best ambassadors, offering valuable marketing and promotion across their personal and professional networks. Talented alumni possessing a wealth of experience, through talks and meets offer expertise & skills to current students. In certain cases, this goes even further with alumni offering practical support to current students in work placements and helps them launch their careers. They also help students get placed at their respective organizations through reference. Alumni play an active & important role in "peer mentoring".

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Camp Education Society was established in 1885 by social workers from different walks of life. Among them prominently the late Shri. Rajanna Lingoo Polas, the late Shri. Balkrishna Sayanna Motado. The efforts of these leading men were solemnly blessed by the great social leader the late Mahatma Phule.

Vision of the Institute

To mould students into physically fit, mentally robust and professionally competent individuals, who are capable of assuming their rightful place as global leaders in the Hospitality Industry and in the society of tomorrow."

Mission of the Institute

The Institute will strive to empower the students with sound technical knowledge, skills & humane approach to life to enable them to become professionals & good citizens to serve the hospitality industry with pride.

Management

The leadership of the institute includes top management, the principal, heads of the departments and faculty members representing various academic bodies of the institute. The institute strongly believes in grooming the leadership at all levels of administrative hierarchy.

• Forms various committees with faculty at the helm and trains them in leadership.

• Regularly interacts with the institute administration through College Development Committee (CDC) meetings, Review meetings, and the Internal Quality Assurance Cell (IQAC) and sets the goals for the quality policy.

• Ensures adequate financial support for the overall development of academic and administrative infrastructure, as well as cutting-edge facilities, to ensure the prevalence of a proper academic environment.

Principal

• Responsible for the academic and administrative activities of the institution.

• Shares the views of the management and other important decisions taken by the management in the meetings conducted with head of the departments, faculty members and Non-Teaching for academic for administrative review.

HOD

• Responsible for overall administration, functioning and maintenance of the department.

• Grooms staff members to lead different departmental committees.

Faculty

• Plays a key role in the implementation of the quality policy of the institute and plans for future development.

• This is one of the most important stakeholder groups and a key pillar of the institute.

• Serves as a mentor/faculty advisor/group advisor for effective student control and counseling, execution of several department activities and effective preparation of purchase requirements.

Student

• As members of various student associations and coordinators for various events, including cultural, sports, social, and departmental associations.

• As the Event coordinators, students are permitted to take on the role to execute and organize association activities themselves in order to expose their responsibilities and duty consciousness.

• Students are the members of College Development Committee (CDC) providing student representation in institute development planning activities.

• Student Alumni is the member of CDC having participation in college development planning activities.

Institute strongly believes in grooming the leadership at all levels of administrative hierarchy through inclusive, decentralized, and participative management, which is corroborated by the presence of the College Development Committee and an effective cellular structure in place.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College Development Committee (CDC) of CES'S Dr. Arvind B Telang IHM is the statutory decision making body carrying out functions and responsibilities in pursuit of institutional vision, mission and core values. It is constituted as per the norms of Savitribai Phule Pune University (SPPU)

The CDC meets twice a year to deliberate on the activities and approves the minutes of the committees. In this way, strategic plan, suggesting the fee structure, budget proposals of the finance committee and new initiatives for the future regarding the intake changes of any program is presented to CDC for approval. It has a robust framework for governance with the support of various statutory and operational functional committees.

Principal functions as the Head of the Institution, based on the directions received from the CDC, the Principal executes decisions taken by CDC through various committees with the support and coordination of and HoD's and faculties of the institute.

Heads of Department are the administrative head of the concerned department ensure the smooth running of the department by setting goals and milestones of the department.

They are responsible for timetables of each semester, upkeep and maintain records of the department, assign duties and monitor faculty performance, verify faculty appraisal, benchmark the growth parameters, monitoring, mentoring of students by the mentors, identify and execute actions on departmental needs, prepare the team towards audits and compliance, monitor and project activities of the department.

Various committees are constituted as per the guidelines from SPPU ensure all stakeholders' needs are effectively catered. Important committees of the institute are:

? College Development Committee (CDC)

? Anti Ragging Committee

? Student Grievance Redressal Committee (SGRC)

? Caste Based Discrimination Committee - CBDC (SC/ST/OBC)

? Alumni Committee

? Research Cell

? Library Committee

? Welfare, Guidance & Placement Cell

? Student Development Cell (SDC)

CDC advised on admission process, sports, extracurricular activities, maintenance regarding institution of scholarships, etc.

The institute has a set of well-established service rules and promotion policies and academic regulations within the frame work of SPPU. The BScHS Program recognition n, code of conduct for students and faculties of the institute are published on the institute website.

The faculty members are recruited as per SPPU faculty norms based on UGC guidelines.

Institutional Strategic/ perspective/development plan:

The strategic plan of the institute has been developed involving all the stakeholders through focused group discussions and workshops by adopting a participatory approach both at institutional and departmental level.

The management feels that quality of faculty and diversified educational system play a key role for institution to reach its full potential.

The IQAC meets twice a year to discuss and propose plans/measures for strengthening the institute goals. The conclusions arrived at IQAC meeting is taken into quality policy where each proposed measure is approved and developed into an action plan for implementation and the same is monitored through regular reviews of compliance to strategic plan.

The goal and plan for community engagement to strengthen community engagement through collaborations with society, industry and academia also Promote NSS and activities for community development, Sensitize students on community issues.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institute has a welfare mechanism in place, for teaching and non-teaching staff.

The various welfare schemes are as below:

Teaching staff:

- Employees are covered under EPF.
- Study, Maternity and Medical leaves are sanctioned for the needy staff. Sanction of SCL, OD for Conferences, Workshops, FDPs, STTPs, and other university-related work.
- Festival & Medical Advance extended to teaching faculties.
- Financial assistance to attend Conferences, Workshops, FDPs, STTPs. Registration fees, dearness allowance, travel grants for faculty attending conferences and workshops are provided.
- Faculty can avail books from the library for a period of one semester.
- Subsidised canteen fare
- Incentive for vehicle utilization or transport allowance for teaching staff for university related work
- Complementary on Duty Meal & Refreshment.
- Birthday Celebration
- On Duty Uniform Provision.
- Separate dining area for faculties to have lunch.
- Provision of free Wi-Fi.
- Maternity leave.
- Outdoor Duty Leave.

- Provision of well-equipped Staff room, individual work desk, ICT arrangements, washroom with changing facility for both genders.
- Well-equipped separate kitchen pantry for faculty room assistant for daily tea/coffee preparation and individual faculties personalized food warming etc.

Non-Teaching Staff:

- Employees are covered under EPF.
- Casual/Medical/Earned leaves.
- Gratuity is applicable to every staff after five year of permanent service.
- Outdoor Duty Leave.
- Maternity leave.
- Festival & Medical Advance extended to non-teaching staff.
- Subsidised canteen fare
- Complementary on Duty Meal & Refreshment.
- Local Conveyance as per university norms for Outdoor Activities related to Institute work.
- Uniform is provided for supporting staff.
- Birthday Celebration.
- Provision of well-equipped workspace with all necessary ICT arrangements and equipment's.
- Provision of free Wi-Fi.

Performance Appraisal:

The performance appraisal system is an essential and vital mechanism that helps to provide pertinent information for the assessment of an employee's skills, knowledge and ability on overall performance of the job.

The performance appraisal report for Teaching:

This part is filled by the individual faculty. This part contains personal information, qualifications, professional experience etc attached with all necessary documents.

Non – Teaching:

This part is filled by the individual Non-teaching staff. This part contains personal information, qualifications, professional experience etc attached with all necessary documents.

The performance of the Administrative and Support staff is evaluated by a structured confidential report.

The concerned staff fills the report and submits to Principal, who later evaluates the form and gives his final remarks for the necessary recommendations from the management. Teaching and non-teaching members, on the basis of performance, are granted increment and promotion. Performance Appraisal system has helped us to evaluate the performance of employees.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 25.81

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	4	3

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 63.04

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	6	6	5

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	3	3

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institute has following strategies for mobilization of funds and optimal utilization of resources. Funds mobilization from various resources is discussed as below:

1. Tuition fees: The major source of revenue generation is tuition fees collected from students.

2. Scholarships: Scholarship grants are received from the government for the students belonging to reserved categories. (SC & ST only)

3. Management (Society) : For infrastructure development and other requirements the funds are provided by the management.

Allocation and Utilization of resources

Adequate funds are allocated for:

Salaries for teaching and non-teaching staff. Academic purpose that includes Culinary and other practical equipment's, consumables, maintenance and spares. Development activities, Faculty promotion etc. Augmentation of Learning resources.

Development and maintenance of infrastructure of the Institution. Social service activities as part of

social responsibilities through NSS, Student Development Cell. Day to day expenses and other emergency requirements (petty cash).

Utilization of resources

Funds received mainly from Student Tuition fees are spent on recurring and non-recurring expenses of the Institution.

Budget is also utilized to meet day to day expenses like: Operational, Administrative, Capital, Maintenance of fixed assets etc.

CONDUCTION OF INTERNAL AND EXTERNAL AUDIT

The College Development Committee sanctions the annual budget based on which resources are allocated and utilized. The institute has accounts section which maintains daily financial accounts and prepares all financial statements. All the expenses made by the institute are audited by internal and external auditors. The management office has specialized audit team to conduct both internal and external audits for all the financial activities carried out in the institution every year.

Internal Audit:

The Management office has appointed internal auditors wherein the audit is conducted for every transaction on regular basis. They verifies Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically on day to day basis. They also conduct sample check on the heads of various accounts, balance debts, and postings.

External Audit:

The Institute accounts are audited once in a year by a Certified Charted Accountant (CA Joshi – Borse - Pol, Pune) in compliance with government rules. Half yearly and yearly books of accounts are submitted to the auditor during the external Audit. The auditors verify the bank and cash vouchers, purchase orders with bills, bank statements and other statutory related documents. After analyzing the books of accounts, they submit the queries to account section, if any. After the clarification from the accounts department, the financial statements are prepared by the external auditor and audited financial statements and reports are submitted to the management.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC plays an important role in the planning, execution and evaluation of all activities.

- Supervising the Teaching-Learning Process:

- The IQAC gives suggestions for making the teaching-learning process more participative by adopting various methods. The faculties are encouraged to use ICT enabled tools and to employ other teaching methods in the class-room teaching.

- The faculties are given all sorts of cooperation in arranging educational tours, site visits etc.

- **Supervising the evaluation process The IQAC also supervise the evaluative aspect of the teaching-learning process. The following things are supervised by the IQAC:**

- Assignments are given and assessed duly in time by the faculties
- The internal evaluation tests and additional tests are conducted as per the decided by the University
- The question-papers are drawn in the style prescribed by the University
- The Examination Answer-sheets are assessed properly and in time
- The final internal mark sheets are displayed on the institute notice board
- Transparency at all the levels of evaluation be maintained
- Grievances of any kind regarding assessment be redressed immediately and satisfactorily

- **Supervising the redressing of grievances of any kind, be it of sexual harassment, ragging or misconduct by student(s) or faculty(s), the IQAC give it the utmost priority and insist on the immediate redressal of it. The students have been asked to feel free to lodge complaints of any injustice done to them:**

- Fortunately, not any serious kind of grievance has been received by the Institution so far.

- **Introducing and augmenting infrastructural facilities:**
- The IQAC time and again make important suggestions for the augmentation of infrastructural facilities for the staff and the students.
- **Encouraging research atmosphere in the institution:**

- The faculties are asked to attend seminars, conferences, workshops, Faculty Development Programs etc. and to present paper. Duty leaves for the same are granted by the institution.

- The faculties are also encouraged to write books
- **Monitoring the co-curricular, extra-curricular, extension and sports activities for the holistic development of the students:**

- A number of curricular, co-curricular, extra-curricular, sports and extension activities are carried out by the Institution. A number of committees are formed as students are part of it.

- The IQAC see to it that all the activities are carried out as per schedule.

- **Encouraging students' participation in inter-class and inter-college competitions:**

- The students of the Institution come from the City, rural and local area.
- The curricular, co-curricular, extra-curricular and sports activities help them develop their personality, improve their skills, and in still confidence into them.
- The IQAC supervise all these activities and give suggestions wherever required. Students are encouraged to take part into all these activities and the winners are felicitated at the Prize Distribution Ceremony by trophies and cash.
- The IQAC encourage participation of students at inter-college level competitions where they can represent their Institution. The performance of students in the sports at the inter-college level has always remained more than satisfactory.

- The institute has arranged interclass Rangoli, Costume, Patriotic song, baking etc competitions.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Institution promotes gender equity and equality. Many activities are conducted for boys and girls to create gender sensitization. The institute makes efforts to promote gender equity by integrating women as an essential part of the workplace, which is a necessary foundation for developing a peaceful, prosperous and sustainable society.

The institute is committed to provide a safe, conducive work & academic environment to female students and its employees and is extremely alert to the matters pertaining to any kind of nuisance and gender bias.

1. Safety and Security

1. Anti-ragging committee ensures the safety of all students. The contact detail of the committee members are prominently displayed on the website as well as the institute notice board.
2. Institute is equipped with CCTV camera throughout the campus.
3. Security check points at single gate entry**.**

2. Facilities for women:

The institute is committed to providing following facilities for women:

Counselling / Mentoring- is provided to students to inculcate social, economic, and legal values. Workshops, seminars, and guest lectures are organized.

Common room facility. The institute has provided separate common rooms with necessary facilities; the girl's wash room is equipped with a sanitary napkin vending machine and its disposal system

Safety and Security: Institute has a gated community, and safety & security is ensured through 24 x 7 security services and CC Surveillance system.

3. Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals

Every year, Institute celebrates national and international commemorative days, events and festivals to create awareness among students about their responsibilities and obligations

National days, events and Festivals

Institute celebrates birth anniversaries of great personalities like Sarvapalli Radhakrishnan Jayanti (Teacher Day),

Celebration of "Mahatma Gandhi Jayanti" (International Day of Non-Violence) etc. for their contribution to the society.

Human Ethics commemorative Events:

National Constitution Day, Marathi bhasha diwas celebrated to inculcate human values and ethics.

4. Events and Festivals:

The Institution celebrates Chatrapati Shivaji Maharaj Jayanti, Dasara, Ganeshotsa, Diwali, Christmas etc. to express our glorious heritage, culture and tradition

- **International days**

International Yoga Day, Tourism Day, Women's Day are celebrated.

- **National/ international theme lunches and Food festivals**

National theme lunches, Food festivals are organized to create awareness about food, culture and tradition of different Regions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Bills for the purchase of equipment's for the facilities created under this metric	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Green audit/environmental audit report from recognized bodies	**View Document**

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Institutional efforts/initiatives in providing an inclusive environment

The admissions at the institute are regulated by University Norms through which students from different regions, states, caste, religions, and socio-economic diversity are admitted every year. The institution is strongly committed to fostering inclusive environment amongst the students, faculty and other employees. Through the platform provided to the student, they can build up their leadership abilities to work in a team with sole responsibilities. Institute also motivates the students by distributing prizes/certificates to the winners and participants in various competitions.

The various activities include:

- **Cultural Activities:**

Through the cultural activities students from diverse cultures, regions, languages and communities merge

with each other to emerge out with huge potential to become future budding hospitality professionals. Cultural activities develop the interpersonal skill as well as team building skills of students. Institute organizes Fresher's Day, Farewell that teach them how to build and maintain the senior – junior relationship and to cherish them through the emotional bonding and backing them for their future endeavors. Also, the hospitality industry integrates with the global culture, cuisine and traditions which are depicted through the various activities like theme lunches, food and festivals. Students highlight authentic and contemporary cuisine with ambience and service to showcase the culture to the stakeholders.

- **Regional and linguistic activities:**

Marathi bhasha Din and International Mother langue day are celebrated by students from diverse linguistic and regional origins to value the unity in diversity.

- **Religious Activities:**

Ganesh festival, Diwali, Christmas etc. are celebrated as they teach to express their respect and value for one another.

- **Communal and Socio-economic activities:**

NSS unit conduct various communal and socio-economic activities like village camp (shramdan), blood donation camp, awareness rallies on social issues, do not drink and drive, beti bachao - beti padhao, etc. to teach students about their responsibilities towards the community.

 Through these activities students get acquainted with the different culture of our nation and help to develop the tolerance and harmony

 towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates inclusive environment in the institute and in society.

- **Sensitization of students and employees to the constitutional obligations:**

India, as a country, includes individuals with different backgrounds viz., geographical, cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race and sex. The institute sensitizes the students and the employees to the constitutional obligations through various activities:

- Organizing every year Voters pledge program to create awareness about power of vote and democratic rights.
- Celebrates Maharashtra Day Independence Day and Republic Day.
- Creating awareness about the actual essence of life by following the path of honesty and truthfulness.

   Conducting various talks from the eminent women on Indian. Constitution that has given the special place for the rights of women.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. To create a in house practice of Simulation of the industry to provide real time learning of the students.

Title of the Practice:

The institute has planned the practice 'Simulation with industry' with an aim to excel in the field of hospitality education by moulding and enhancing the skill to meet the challenges of the dynamic business environment.

Objectives:

·   **To work parallel with Industry to provide real time learning of the students.**

·   **To create a platform for the students and faculty to get industry exposure.**

·   **To Bridge the gap between academics and industry.**

·   **To be the most preferred hospitality education institute among the aspirants.**

 The context:

The institute recognizes the need to expose the students to industry work culture through continuous interaction and hand on training during the course.

Practice:

Food Festival and Theme Lunch: Institutes organizes food festival exposure to students, inculcating leadership, team work, sales skills, interpersonal skills, sharpening the technical skills.

Evidence of Success:

Students have successfully acquainted with global practices in hospitality industry. They have adopted the professional work culture with improved technical and interpersonal skills.

Problems Encountered and Resources Required:

Budget constraints: The institute has to make optimal use of budgeted resources for events organized every year. It is a challenge to work with in the budget with fluctuation due to inflation.

Time management: It is challenging to take time out for the preparation of events in the midst of academics. Faculty and the students have to work beyond the academic time to prepare for the event.

Resource person: Hospitality industry being a very demanding industry, it is challenging to get industry experts to the institute.

2. To bring changes amongst students by counselling & mentoring Objective of the Practices.

Title of the Practice:

Counselling aims to identify personal issues like low self-esteem, interpersonal relationship problems and cultural differences.

Objectives:

· **To provide a platform to exhibit and nurture knowledge, skills, talents of the students.**

· **To enable the students to develop a sense of culture, morality and social responsibility.**

· **To develop gender sensitization and self-discipline**

· **To nurture critical thinking, creativity and overall awareness.**

· **To develop entrepreneurship attitude and skills.**

· **All round personality development of the students.**

 The Context:

The mentor assigned to every batch of 15 to 20 students strives to understand students' academic and personal problems and also identifies those in need of extra academic coaching or personal counselling.

The Practice:

Students who take admissions majority are from rural area with education in vernacular medium. Institute take the opportunity to groom them according to the requirement of the hospitality industry.

Evidence of Success:

Students coming from semi-rural and rural backgrounds are groomed successfully to face on campus interviews of leading companies and industries. The academic and non-academic skills, imparted throughout the year, ensure a holistic development of the students.

Problems Encountered and Resources Required:

The limited window for one on one personal interaction with students outside the classroom limits the effectiveness of all counselling and mentoring activities.

File Description	Document	
Best practices as hosted on the Institutional website	[View Document](#)	

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Academia-Industry connect

The vision of CES's Dr. A. B. Telang Institute of Hotel Management is "To mould students into physically fit, mentally robust and professionally competent individuals, who are capable of assuming their rightful place as global leaders in the Hospitality Industry & in the society of tomorrow". The institute strives to create meritorious professionals to serve the humanity by imparting technical knowledge with industrial exposure. This institution stands alone by focusing greater emphasis on imparting hospitality education with self-discipline and overall personality development for the budding hospitality professionals along with ethical and moral values. In order to achieve this institute has created a platform through industry collaboration to enrich the skills and competencies of students.

Institute has signed MOUs and collaborations with industry like Hotel Sayaji, Courtyard by Marriott Pune Chakan, Double Tree by Hilton Hotel Pune – Chinchwad, Fairfield by Marriott Pune Kharadi, Barbeque-Nation Hospitality, The Westin Pune Koregaon Park, Radisson Blu Pune Hinjawadi, Fortune Inn Exotica Hinjewadi Pune, etc. A diverse array of opportunities is provided to the students to enhance their knowledge beyond academics. Organizing various guest lectures of eminent personalities, hands on training and workshops expose students to the latest developments in their respective domain. Students are coached and prepared for their campus interviews through the institution's 'Training and Placement cell'.

Industry connect with Institute:

The activities include:

Workshop – Specialist from various departments of hotel and allied sectors are invited to share knowledge and develop the necessary skills required for the operations. Workshops are conducted on floral art, Towel origami, Cocktail & Mocktail making etc.

Guest lecture – Experts from industry are called to explain processes and contents out of syllabus. With the growth and development in technology it is required that the students are kept abreast with the needs and demands of the industry.

Industrial Training – Students are sending to various hotels & allied sectors for industrial training to get hands on training in various operational areas and understand the functioning of department. Students get exposure to hands on learning in business class, luxury hotels, resorts etc.

Placement – The training and placement cell invite & organize campus interviews for student to be placed at different designation and role in various hospitality sectors.

Career Counseling – Training and placement department organizes career counseling sessions for students by inviting Human Resource manager to give inputs on the needs and demands of the industry. This also includes update on current industrial trend and the prerequisites required for getting better career opportunities.

Industrial/Field visit – Proper appointments and permissions are taken for organizing visits at hotels, wineries, laundry, etc. This helps the in smooth conduction of the visit. The industry expert can explain and answer the queries raised during the visit.

Appointment as External Examiner for University practical examination – Industry experts from respective core departments are

called to evaluate the final year students for their subject knowledge, technical skills, creativity, problem-solving ability etc. This also enhances opportunity for job placements.

Outdoor Catering (ODC) – Institute assist hotel industry as well as private caterers by assigning students for their outdoor activities. Through ODC,

the students get hands on training of the catering services and develop their interpersonal skills.

Membership on Associations - Institute has membership with Poona

Hotel Association (PHA)

Provision of quality education in hospitality:

- Institute has permanent affiliation to SPPU.
- Savitribai Phule Pune University (SPPU) has stopped publishing the list of university toppers for last 8 years; however college has consistently given university toppers and good results.
- Faculty members are regularly appointed on reputed committees like "Board of Studies of SPPU", "Syllabus Revision", "Examination" and other professional bodies.
- The Principal was appointed as Chairman of BOS – Hospitality Studies under Savitribai Phule Pune University (SPPU).

Institute solicits feedback of student on teaching and infrastructure. Mentor- mentee system is followed for the students and Teaching faculty.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

- Fee concession to economically background students
- Differed payment options for students from weaker sections
- GOI Scholarship / Freeship for SC & ST Students
- More activities to sensitize students on social issues
- More & More Sustainable practices
- Committed towards paperless operation

Concluding Remarks :

The institute is committed to be the centre of excellence in hospitality industry; this shall be achieved and sustained through:

- Inspiring a passion for learning and independent thinking through commitment to academic excellence. Providing world class infrastructure to create conducive environment and holistic development of the students whilst being socially responsible at the green campus following NEP – 2020 missions.

"To create socially responsible professionals of global standards in the field of Hospitality" In order to realize its vision, the HEI has recorded significant growth and development over the years to be a   premiere Hotel Management Institution at the National level.

To provide distinct and excellent contribution in the field of hospitality education.

To nurture holistic development in the students for occupying key positions in hospitality industry globally.

To imbibe social responsibility, innovation, sustainability and quality management concepts.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**
	
	  Answer before DVV Verification :
	  Answer After DVV Verification :8
	 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*
	
	 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years
	  Answer before DVV Verification:
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>174</td><td>35</td><td>2</td><td>95</td><td>152</td></tr></table>
	  Answer After DVV Verification :
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>6</td><td>35</td><td>2</td><td>20</td><td>72</td></tr></table>
	 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**
	
	 1.3.2.1. **Number of students undertaking project work/field work / internships**
	  Answer before DVV Verification : 170
	  Answer after DVV Verification: 133
	
	 Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 2.4.1.1. **Number of sanctioned posts year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
9	6	6	6	6

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
7	7	7	7	7

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	1	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0.55	0	0	0.44	0.24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	00	00

Remark : As per the revised data and clarification received from HEI, based on that DVV input is

	recommended.
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification:

3.3.1.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	2	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

3.3.2.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	1	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	0	0

3.4.3.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

12	8	7	5	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	3	5	4

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
95.36	39.87	24.22	69.16	64.88

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4.04	0.09	6.02	1.89	4.27

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
81.95	29.69	17.91	28.59	47.53

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
92.73	37.02	18.94	64.57	58.57

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*
	1. **Implementation of guidelines of statutory/regulatory bodies**
	2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	3. **Mechanisms for submission of online/offline students' grievances**
	4. **Timely redressal of the grievances through appropriate committees**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: D. 1 of the above
	Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**
	6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**
	Answer before DVV Verification:
	Answer After DVV Verification :
	Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**
	Answer before DVV Verification:
	Answer After DVV Verification :

6.3.2 — Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	4	3

6.3.2 — Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	4	3

6.3.3 — Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	6	6	6	5

6.3.3 — Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

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6	6	6	6	5

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
6	7	5	7	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	3	3	3

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.5.2	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
95.36	39.87	24.22	69.16	64.88

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
96.76	37.11	24.96	66.46	62.83

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